



DEPARTMENT OF THE ARMY
E COMPANY, 3D BATTALION, 11TH INFANTRY REGIMENT
OFFICER CANDIDATE SCHOOL (OCS)
6510 MCVEIGH DRIVE BLDG 76
FORT MOORE, GEORGIA 31905-6221

ATSH-TPC-E

23 June 2023

MEMORANDUM FOR Students Arriving to the Direct Commission Course (DCC)

SUBJECT: Welcome Letter

1. Congratulations on your selection to attend the DCC at Fort Moore, Georgia. Our mission is to develop and train officers on the fundamental skills, leadership, physical fitness, mental toughness, tactical and technical proficiency, who are ready to join our Army at war while taking care of our Soldiers, Civilians, and Army Families. This is a 6-week course where you will be challenged physically, mentally, and emotionally.

2. Expectations: Ensure that you are physically prepared for the rigors of DCC. This is not the place to get in shape. As future leaders, you lead from the front, and this is one-way Officers are assessed regularly. Ensure your personal affairs are in order. A professional Soldier is never off duty. Students are always viewed as a representative of the Army and DCC whether they are in or out of uniform. At all times, Officers will remain professional and uphold the standards of discipline.

3. **Reporting** – You will report to Echo Company (E Co.) (DCC), 3-11 at Building 83 on Fort Moore **NLT 1200 Noon on Monday**. Report in respectable, comfortable civilian clothing and closed toe shoes. Expect to be outdoors and on your feet for much of the day. Please ensure that you are dressed appropriately for the weather conditions.

Note: DCC in-processing starts **promptly** at 1200, noon on Monday. There will be no lunch meal provided when you arrive. Your first meal at DCC will be the dinner meal that evening. Eat lunch before you arrive.

a. **Early Report** – If you arrive to Fort Moore earlier than the above report date and are in need of overnight accommodations, you must secure your own lodging. DCC will not provide lodging earlier than 1200 noon on the report date. Fort Moore Lodging (Abrams Hall) can be contacted at (706) 689-0067.

b. **Fort Moore Access** – If you have a current/unexpired Common Access Card (CAC), federal government-issued identification card (Military ID), Military Dependent ID or Fort Moore Visitor's Pass, proceed to one of Fort Moore's Access Control Points to get on post.

(1) If the above does not apply to you, proceed to the I-185 Visitor Control Center (VCC), located to the left of the Fort Moore Main Gate on I-185 to obtain a Visitor's Pass. You will need to present a copy of your orders bringing to you DCC along with your Driver's License. A background check will be conducted and you will be given a Visitor's Pass. Allow yourself at least 15 minutes to obtain your Visitor's Pass.

c. **Navigation on Fort Moore** – Download the GuideOn app on your Smartphone and follow the instructions below:

- (1) Select Fort Moore as the location,
- (2) Select the “Search” option, select the “Building #” tab, type “83” in the search window, and
- (3) Select “Bldg. 83-Towle Hall Main Post,” select “Go”.

d. **Transportation from Airport** – If you are traveling from the Atlanta, GA airport, we recommend “Groome” transportation. If traveling from the Columbus, GA airport, “Yellow Cab” is available. Ensure your mode of transportation can access Fort Moore.

e. **Barracks** – You will share a room with another Officer of the same gender. Each room has a restroom with a shower and toilet. You will each have your own bed, desk, chair, and lockable closet. You will be issued a pillow, pillowcase, sheets, and blanket. You do not need to bring your own linen. You will not be issued a laptop but you are welcome to bring your personal one.

f. **In-processing** – After you arrive at **1200, noon** on Sunday, you will spend the first five days processing into the Army, which includes uniform/equipment purchase followed by finance, medical, and dental processing along with ID Cards & DEERs enrollment for family members. Ensure that you complete the following (if applicable) before you arrive at Fort Moore:

- (1) If applicable, bring a copy of waivers or current physical profile.
- (2) Bring at least FIVE complete copies of your Orders (with amendments and/or DD-1610, if applicable) that bring you to DCC at Fort Moore. Ensure the copies are single sided and your full Social Security Number is visible and not redacted.
- (3) Bring your Military ID Card/Common Access Card (CAC) and ID tags if you have them.
- (4) Everyone, bring your valid state driver’s license/government issued photo ID.
- (5) For finance in-processing, bring all your banking information (Account & Routing Number). Finance requires a voided check. Ensure that you bring one. If you have dependents and you are paying child support, bring 5 copies of your child support orders and/or custody orders.
- (6) ID Cards/DEERs in-processing/enrollment, bring 5 copies of your Marriage Certificate (with visible seal), all birth certificates (with visible seals), 5 copies of your social security card for each dependent, 5 copies of your dependent’s valid photo I.D. (State I.D., Driver’s License, or Passport). If you are NOT married to the child’s biological mother, you

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must show proof of paternity (a court order that establishes paternity, Voluntary Acknowledgement of Paternity issued by State Health and Human Services, State Register Vital Record, or Affidavit Parentage (Consent Order of Paternity)) recognized by a State, U.S. Territory, or U.S. court.

(7) National Guard (NG) & Reserve Officers, have your units update all your information in MEDPROS (medical, immunizations, dental, etc.).

(8) NG and Reserve Officers, ensure that your units properly assess you as an Officer. We cannot affect your status here. Pay issues for NG and Reserve Officers are caused by units neglecting to do this. Ensure that your unit establishes your pay account before reporting to DCC.

(9) NG and Reserve Officers that are planning to claim BAH, bring a copy of your Mortgage/Lease with Proof of Payment for at least the last three months (No handwritten proof of payment and no living at same address as your landlord!). Also, bring 5 copies of Marriage Certificate and 5 copies of Children's Birth Certificates.

(10) NG and Reserve Officers, contact your unit to ensure your status is not "In Transit" and that you are attached to a unit with a UIC IOT draw TA-50/Equipment at the Fort Moore CIF.

(11) If there are any questions of whether not to bring a piece of paperwork, bring it!

(12) If you have immunization records showing your Polio, MCG & T-DAP after 2011 and they are not already in MEDPROS, scan and forward them through your recruiter to DCC ASAP. They will be screened by medical staff to determine your immunization requirements. Only send legible, scanned documents, NO PICTURES!

(13) If applicable, forward dietary restriction or accommodation requests (i.e. Halal, Kosher) through your recruiter to DCC ASAP.

g. **Meals** – You will be issued a meal card on report day and all meals will be provided for you while at DCC. You will not receive BAS beginning from the dinner meal on your report date through the breakfast meal on graduation day.

h. **Minimum Required Packing List** – See enclosure 1 for the packing list. You will be taken to Military Clothing and Sales on Monday morning to purchase these items. The cost could be close to \$2,000 for this minimum requirement list, so plan accordingly before reporting. If you are not certain as to what equipment to buy, wait until your arrival to DCC. We will ensure that you purchase the correct items in the correct size. Review the packing list for items that can be purchased at a retail store.

i. **TA-50** – You must bring all TA-50 gear you are signed for listed in enclosure 2. Fort Moore Central Issuing Facility (CIF) will not issue something you are already signed for. Not bringing TA-50 gear you are signed for could result in purchasing required equipment. For

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those that do not have any gear on their record, CIF will issue your TA-50. If you are a NG or Reserve Officer, contact your unit to ensure your status is not "in transit" and that you are attached to a unit with a UIC IOT draw TA-50/Equipment at CIF. They will not be able to issue you TA-50 gear if it is "in transit".

j. **Prescription Eyewear** – Army Regulation (AR) 670-1 states the wear of eyeglasses cannot be "trendy, or have lenses or frames with initials, designs, or other adornments...Soldiers may not wear lenses with extreme or trendy colors, which include but are not limited to, red, yellow, blue, purple, bright green, or orange." Plan accordingly and refer to AR 670-1 for more information. Contact lenses are authorized, except in field environments and the CBRN gas chamber.

k. **Female Hairstyles and Nails Standards** – In accordance with (IAW) AR 670-1 and most recent updates provided by ALARACT message 030/2022, dated 06 May 2022. Do your homework prior to attending DCC.

l. **Male Hairstyles** – IAW AR 670-1. When you report to DCC, you will have an in regulation haircut and your face will be clean shaven. You will shave every day prior to training.

m. **Privately Owned Weapons** – NOT authorized at DCC. **Do not bring them!**

n. **Dietary Supplements/Non-Prescription Medications** – Supplements and Non-Prescription Medications are not authorized at DCC.

o. **Prescription Medications** – Must be approved by the Consolidated Troop Medical Clinic.

We look forward to your safe arrival!

- 5 Encls
1. Packing List: Purchase Items
2. Packing List: Issued TA-50
3. DCC SOP
4. DCC ISAP
5. DCC 12 Week Workout Plan



BRYCE K. NIGH
CPT, AR
Commanding