# DEPARTMENT OF THE ARMY

**UNIT**

**ADDRESS**



UIC DATE

MEMORANDUM FOR CO NAME

SUBJECT: Notification of Conscientious Objector Claim

1. At [TIME], [DATE],[LOCATION]. I will conduct a hearing concerning your conscientious objector claim. The uniform for the hearing is [OCPs/ACUS].

2. The enclosed Memorandum for Record (MFR) details the purpose of the hearing and your rights during the hearing. Appropriately line out and initial paragraph 5 and sign the MFR stating you understand the proceedings. Submit the MFR to me no late than [TIME], [DATE].

3. If you wish to request a delay in these proceedings, you must submit a request to myself, in writing or email, no later than [TIME], [DATE].

4. The POC for this action is...

Encl: MFR Conscientious Objector Hearing IO NAME

 RANK, BRANCH

 Investigating Officer