

THE JUDGE ADVOCATE GENERAL'S LEGAL CENTER AND SCHOOL

Charlottesville, Virginia 22903-1781

THE ARMY TRAINING SYSTEM

APPROVED

CRITICAL TASK LIST

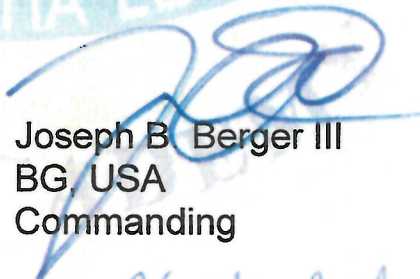
FOR

CMF 27D

PARALEGAL SPECIALIST



Approved:


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BG, USA
Commanding

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CMF 27D Critical Task List

October 2019

Basic Tasks	Level	Place of Learning	Task Number
Prepare Military Correspondence	10	AIT	181-27D-1101
Prepare Legal Correspondence	10	AIT	181-27D-1102
Conduct Automated Legal Research	10	AIT	181-27D-1111
Apply the Rules of Professional Responsibility	10	AIT	181-27D-1121
Demonstrate Effective Army Writing for Paralegals	30	IPC 1	681-27D-3103
Review Legal Correspondence for Errors	30	ALC	681-27D-3104
Implement Proper Filing of Legal Actions	30	ALC	681-27D-3105
Conduct Advanced Automated Legal Research	30	ALC	681-27D-3112
Refine Army Writing for Paralegals	40	IPC 2	681-27D-4106
Military Justice Tasks	Level	Place of Learning	Task Number
Prepare a Record of Summarized Proceedings under Article 15, UCMJ	10	AIT	181-27D-1201
Prepare a Record of Formal Proceedings under Article 15, UCMJ	10	AIT	181-27D-1202
Prepare Supplemental Action for Article 15, UCMJ	10	AIT	181-27D-1203
Prepare a Charge Sheet for Preferral	10	AIT	181-27D-1212
Process a Summary Court-Martial	10	AIT	181-27D-1221
Prepare a Record of Trial by Summary Court-Martial	10	AIT	181-27D-1222
Facilitate an Article 32 Preliminary Hearing	10	AIT	181-27D-1223
Prepare a Summarization of Testimony	10	AIT	181-27D-1261
Prepare a Warrant or Order for Electronic Communication	10	AIT	181-27D-1271
Prepare a Confinement Order	10	AIT	181-27D-1273
Employ Military Justice Online	10	AIT	181-27D-1281
Employ the Manual for Courts-Martial	10	AIT	181-27D-1282
Employ the Military Judge's Benchbook	10	AIT	181-27D-1283
Prepare an Administrative Separation of an Enlisted Member	10	AIT	181-27D-1291
Prepare a Charge Sheet for Referral	30	IPC 1	681-27D-3213
Prepare a Staff Judge Advocate's Pre-Trial Advice Memorandum	30	IPC 1	681-27D-3231
Process a Soldier for Pre-Trial Confinement	30	IPC 1	681-27D-3274
Process a Soldier for Post-Trial Confinement	30	IPC 1	681-27D-3275
Process Discovery	30	IPC 1	681-27D-3276

Military Justice Tasks (cont.)	Level	Place of Learning	Task Number
Prepare a Court-Martial Convening Order	30	ALC	681-27D-3232
Prepare an Amendment to a Court-Martial Convening Order	30	ALC	681-27D-3233
Prepare a Findings Worksheet	30	ALC	681-27D-3241
Prepare a Sentencing Worksheet	30	ALC	681-27D-3242
Prepare a Statement of Trial Results	30	ALC	681-27D-3243
Prepare a Court-Martial Chronology Sheet	30	ALC	681-27D-3244
Prepare a Staff Judge Advocate's Advice on Clemency	30	ALC	681-27D-3245
Prepare a Convening Authority's Action for Clemency	30	ALC	681-27D-3246
Assemble a Record of Trial	30	ALC	681-27D-3247
Process a Record of Trial	30	ALC	681-27D-3248
Conduct a Witness Interview	30	ALC	681-27D-3264
Prepare a Court-Martial Panel Selection	40	SLC	681-27D-4234
Draft SJA Panel Selection Advice	40	SLC	681-27D-4235
Process Panel Member Excusals	40	SLC	681-27D-4236
Process a Plea Agreement	40	SLC	681-27D-4237
Draft Warrant or Order for Electronic Communication	40	SLC	681-27D-4277
Define Search and Seizure	40	SLC	681-27D-4278
Define Unlawful Command Influence	40	SLC	681-27D-4279
National Security Law Tasks	Level	Place of Learning	Task Number
Identify, Report, and Track Legal Significant Activities	10	AIT	181-27D-1301
Facilitate Unit Level Rules for Use of Force (RUF)	30	IPC 1	681-27D-3302
Facilitate Unit Level Rules of Engagement (ROE)	30	IPC 1	681-27D-3303
Facilitate Unit Level Standing Rules of Engagement (SROE)	30	IPC 1	681-27D-3304
Provide Unit Level Law of Armed Conflict (LOAC) Training	30	IPC 1	681-27D-3305
Apply Law of War Principles	40	IPC 2	681-27D-4306
Analyze Status of Displaced Persons	40	IPC 2	681-27D-4311
Provide Support to Detainee Operations	40	IPC 2	681-27D-4312
Apply Law of Armed Conflict in Cyberspace Operations	40	IPC 2	681-27D-4341
Provide Legal Support for Domestic Operations	40	SLC	681-27D-4331

Administrative Law Tasks	Level	Place of Learning	Task Number
Process an AR 15-6 Investigation	10	AIT	181-27D-1401
Conduct Initial In-Brief to AR 15-6 Investigating Officers	30	IPC 1	681-27D-3402
Review an AR 15-6 Investigation	30	ALC	681-27D-3403
Review a Financial Liability Assessment of Property Loss	30	ALC	681-27D-3422
Identify Administrative Law Concerns	40	SLC	681-27D-4431
Claims Tasks	Level	Place of Learning	Task Number
Process Foreign Claims	10	Intro AIT	181-27D-1501
Process Foreign Claims	30	ALC	681-27D-3502
Client Services Tasks	Level	Place of Learning	Task Number
Determine Client Eligibility for Legal Services	10	AIT	181-27D-1601
Perform Notarial Services	10	AIT	181-27D-1611
Draft a Power of Attorney	10	AIT	181-27D-1612
Interpret SCRA	30	IPC 1	681-27D-3622
Provide Support to Casualty Assistance	30	IPC 1	681-27D-3623
Draft Wills	30	IPC 1	681-27D-3624
Define Family Support	30	IPC 1	681-27D-3625
Develop Preventive Law Program	40	SLC	681-27D-4631
Fiscal Law Tasks	Level	Place of Learning	Task Number
Employ Fiscal Law Deskbook	40	IPC 2	681-27D-4701
Personnel Tasks	Level	Place of Learning	Task Number
Manage Military Paralegals	40	SLC	681-27D-4801
Employ Manpower Management	40	SLC	681-27D-4802
Mission Command Tasks	Level	Place of Learning	Task Number
Perform Paralegal Support Command Post Operations	30	ALC	681-27D-3901