



Register for Defense Travel System (DTS)

Judge Advocate Officer Basic Course



GO TO

<https://dtsproweb.defensetravel.osd.mil/dts-app/pubsite/all/view/>

The screenshot shows a Google search interface. The search bar contains the text "defense travel system". Below the search bar, the "All" tab is selected. The first search result is highlighted with a red box. It features a globe icon, the text "Defense Travel System (.mil)", the URL "https://www.defensetravel.osd.mil", and the title "Defense Travel System" in purple. Below the title, a snippet of text reads: "Your Travel Management Hub for DoD Trips. Military members and DoD Civilian personnel can book official travel and manage travel expenses. Log In. Need Help ...". A red arrow points from the search bar to the first result.

Google

defense travel system

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Defense Travel System (.mil)
https://www.defensetravel.osd.mil

Defense Travel System

Your Travel Management Hub for DoD Trips. Military members and DoD Civilian personnel can book official travel and manage travel expenses. Log In. Need Help ...



Click Log In

Defense Travel System

System Status: ✓ DTS ▾

Log In

ⓘ DTS and EWTS will be unavailable for a Scheduled DOWNTIME maintenance on Friday, October 31, 2025 from 2100 ET to 0200 ET on Saturday, November 01, 2025.

Defense Travel System

Your Travel Management Hub for DoD Trips

Military members and DoD Civilian personnel can book official travel and manage travel expenses.

Log In

[Need Help Accessing DTS?](#)



You should receive a pop-up or message regarding your first DTS log-in attempt and be prompted to complete self-registration.



Student Detachment



Defense Travel System

Logged In As: Eric Thompson - E

[Home](#) [Basic Information](#) [Additional Information](#) [Submit Self Registration](#)

Welcome to the Self Registration Tool

Your user/traveler profile has been started but not completed; please finish prior to submitting the user/traveler profile for acceptance.

If you already have an existing user profile, and inadvertently created a self registration record, then click the Delete Self Registration Profile button below to delete your staging profile. You will then be able to re-login and activate your production profile.

[Delete Self Registration Profile](#)

This is where you enter the data that goes into your DTS Personal Profile.

In the *Basic Information* section, the following fields are mandatory (indicated by an asterisk) and must be provided in order to submit your self registration:

- E-mail Address
- Mailing Address (Street, State/Country, and Zip/Postal Code)
- Organization
- Electronic Funds Transfer (EFT) information (bank account and routing information). Payment by EFT is mandatory per the DOD Financial Management Regulations. If you don't have EFT information, please contact the DTA for assistance to have your profile created.

Click on the Basic Information button below (or the link above) to complete your profile.

The following *Additional Information* is also required in order to submit your self registration:

- Residence Address (Street, State/Country, and Zip/Postal Code)
- Residence Phone

You should have this information available prior to leaving the Self Registration home page and continuing with the self registration process.

The following fields (indicated in **bold**) are required to save the page on which the information is entered. This information is needed, at a minimum, if you wish to abandon the self registration process, but save the information added and then return later to complete the process:

- Sex
- Service/Agency of Assignment (Street, State/Country, and Zip/Postal Code)
- Time Zone (of your permanent duty station)

[Basic Information](#)





Student Detachment

Home

Basic Information

Additional Information

Submit Self Registration

Basic Information



Fields marked with an asterisk (*) and a **bolded Field Name** are required to save data and submit on the BASIC INFORMATION page.

Mandatory Information

General Information

First Name:

Last Name:

Middle Initial:

SSN:

*Gender:

*Email Address:

Mailing Address

*Mailing Street 1:

Mailing Street 2:

*City:

*State / Country:

*Zip / Postal Code:

Is this the same as Residence Address? Yes No (If not, we'll ask you for it on the Additional Information page.)

Verify or complete all fields on this tab.



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1. Select Military & select the appropriate rank.
2. Search for the organization shown below.

Required Work Information

Civilian / Military:

Title / Rank:

Tech Status: Yes No

*Organization:

Service / Agency of Assignment:

Office Street 1:

Office Street 2:

City:

State / Country:

Zip / Postal Code:

*Time Zone:

Work Hours:

*Emergency Contact Name:

Emergency Contact Phone Number:

Search for Organizations

Service/Agency:

Type:

State:

Site:

Organization Search Results

Organization Code	Organization Name	Service / Agency	Site State
<input type="text" value="DA2200Z70Z7RPN"/>	<input type="text"/>	ARMY	VIRGINIA



Student Detachment

Home

Basic Information

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Submit Self Registration

Basic Information

1 Fields marked with an asterisk (*) and a bolded Field Name are required to save data and submit on the BASIC INFORMATION page.

Mandatory Information

General Information

First Name:

Last Name:

Middle Initial:

SSN:

*Gender:

*Email Address:

Mailing Address

*Mailing Street 1:

Mailing Street 2:

*City:

*State / Country:

*Zip / Postal Code:

Is this the same as Residence Address?

Yes

No (If not, we'll ask you for it on the Additional Information page.)

Complete all fields that do not auto-populate.



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Electronic Funds Transfer Data

Account Type: Checking Saving None

Account Routing Number:

Account Number:

Help

Your bank account information is required to be reimbursed/paid certain entitlements. **Double-check account & routing numbers.**

Travel Reservation Information

Government Charge Card (GOVCC)

CSA/TTR: No

Advance Authorization: CARD HOLDER

Account Number:

GOVCC Exp. Date: MM/DD/YYYY

Skip this section if you do not have a government travel card yet.

If you have a GTC, your card number is the account number.



Submit your registration.

Defense Travel System

Logged In As: Eric Tangec-Z

Home Basic Information Additional Information **Submit Self Registration**

Submit Self Registration

You are going to submit the traveler profile to DTA.