



DEPARTMENT OF THE ARMY
THE JUDGE ADVOCATE GENERAL'S LEGAL CENTER AND SCHOOL
STUDENT DETACHMENT
600 MASSIE ROAD
CHARLOTTESVILLE, VA 22903-1781

ALCS-ADD-SD

11 July 2023

MEMORANDUM FOR Judge Advocate Officer Basic Course Students, The Judge Advocate General's Legal Center and School, Charlottesville, VA 22903

SUBJECT: Policy Memorandum # 02-23, Housing Policy

1. All Judge Advocate Officer Basic Course (JAOBC) students will reside in Army Lodging at The Judge Advocate General's Legal Center and School (TJAGLCS) while attending JAOBC in Charlottesville.
2. If the class size exceeds the number of available rooms, the Student Detachment Cadre, in conjunction with Army Lodging personnel, will make alternate lodging arrangements at a local hotel. At no time will a student make their own lodging arrangements for JAOBC.
3. All students will be housed in a standard room at TJAGLCS or a studio room at a local hotel. The maximum occupancy for these rooms is two adults. Any charges incurred for additional occupants in the room are non-reimbursable and the responsibility of the student.
4. Exceptions to this policy will be considered on a case-by-case basis. Special circumstances justifying a larger room size must be annotated on the JAOBC in-processing sheet. Additionally, an exception to policy (ETP) memorandum must be forwarded through the Student Detachment Executive Officer prior to week five of the Direct Commission Course. The Student Detachment Commander is the final approval authority for exceptions to this policy.
5. The point of contact for this memorandum is CW2 Appolinaire Kombassere at Appolinaire.w.kombassere.mil@army.mil or (434) 971-3211.

A handwritten signature in blue ink, appearing to read "Keith A. Jaworski".

KEITH A. JAWORSKI
CPT, JA
Commanding