THE JUDGE ADVOCATE GENERAL'S LEGAL CENTER & SCHOOL U.S. ARMY



MILITARY CITATION GUIDE

TWENTY-FOURTH EDITION AUGUST 2021

COMPILED BY THE EDITORS OF The Army Lawyer and the Military Law Review

MILITARY CITATION GUIDE

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Quick Reference: Military Citation Formats

Note: Whenever possible, regardless of the source, use pincites to identify the specific sections or pages referenced.

Military Justice Cases (Part II) [Do not cite headnotes or syllabi.]

Court of Appeals for the Armed Forces (5 Oct. 1994–present):

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United States v. Herrin, 40 C.M.R. 960, 965-66 (N.B.R. 1969).

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United States v. Long, 73 M.J. 541, 543 n.2 (A. Ct. Crim. App. 2014).

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United States v. Phillips, 73 M.J. 572 (A. Ct. Crim. App. 2014), review granted, 2014 WL 5422726

(C.A.A.F. June 3, 2014).

Unreported CAAF Case: United States v. Kastenberg, No. 13-5006 (C.A.A.F. July 18, 2014).

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 $Manual \ for\ Courts-Martial,\ United\ States,\ R.C.M.\ 601\ analysis,\ at\ A15-9\ (2019).$

UCMJ art. 134 (2016).

 $U.S.\ DEP'T\ OF\ ARMY,\ REG.\ 27-10,\ MILITARY\ JUSTICE\ (20\ Nov.\ 2020)\ [hereinafter\ AR\ 27-10].$

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AO Red Book:

U.S. GOV'T ACCOUNTABILITY OFF., GAO-16-464SP, PRINCIPLES OF FEDERAL APPROPRIATIONS

LAW ch. 2, sec. C.1 (4th ed. 2016) [hereinafter GAO RED BOOK].

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- U.S. DEP'T OF ARMY, FIELD MANUAL 1-04, LEGAL SUPPORT TO OPERATIONS para. 1-2 (8 June 2020) [hereinafter FM 1-04].
- U.S. DEP'T OF ARMY, DOCTRINE PUB. 6-22, ARMY LEADERSHIP AND THE PROFESSION para. 3-1 (31 July 2019) (C1, 25 Nov. 2019) [hereinafter ADP 6-22].
- U.S. DEP'T OF ARMY, TECHS. PUB. 4-71, CONTRACTING SUPPORT BRIGADE para. 2-5 (4 June 2021) [hereinafter ATP 4-71].

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- U.S. DEP'T OF NAVY, JAGINST 5800.7G, MANUAL OF THE JUDGE ADVOCATE GENERAL (JAGMAN) sec. 0168 (15 Jan. 2021) [hereinafter JAGMAN].
- U.S. DEP'T OF NAVY, SEC'Y OF NAVY INSTR. 3300.1C, DEPARTMENT OF THE NAVY LAW OF WAR PROGRAM para. 3 (28 May 2009) [hereinafter SECNAVINST 3300.1C].
- U.S. DEP'T OF NAVY, CHIEF, NAVAL OPERATIONS INSTR. 5711.95F, U.S. NAVY PARTICIPATION IN THE INTERNATIONAL STANDARDIZATION PROCESS para. 1 (19 Apr. 2021) [hereinafter OPNAVINST 5711.95F].

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- U.S. MARINE CORPS, NAVMC 3500.103, MARINE CORPS ANTITERRORISM (AT) MANUAL para. 1000 (27 Oct. 2010) [hereinafter NAVMC 3500.103].
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^{*} The paragraph numbering system for this regulation requires specification of the volume and the use of following subdivision convention: "ch. 01" for "chapter 01," "sec. 0101" for "section 0101," "para. 010101" for "paragraph 010101," and "subpara. 010101A" for "subparagraph 010101A." U.S. DEP'T OF DEF., 7000.14-R, DOD FINANCIAL MANAGEMENT REGULATION, at I-4 (May 2019).

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Major Keirsten Kennedy, Persuasive Writing, at slide 2 (Jan. 22, 2014) (unpublished PowerPoint presentation) (on file with author).

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Preface to the Twenty-Fourth Edition

The twenty-fourth edition of the *Military Citation Guide* (*MCG*) provides the military legal scholar with a convenient citation guide as a complement to *The Bluebook*.

The Bluebook remains the primary citation reference for scholarly legal writing, while the MCG offers supplementary style conventions and citation formats to address military-specific sources. Where these authorities provide contrary guidance, The Bluebook controls. If neither The Bluebook nor the MCG offers specific guidance for a particular source, follow the most analogous provision from either reference.

Part I of the *MCG* details unique style conventions for military legal scholarship. Parts II through IX provide citation formats—both full and short form—for many military-specific sources. Part X provides examples of miscellaneous sources and Part XI offers examples of commonly used citations. Military authors should follow the citation format appropriate to their military source, providing the required information for each citation element and using the correct font, spacing, and punctuation. A quick reference guide for military-specific citations immediately precedes this preface.

Please email corrections or suggestions to improve the *MCG* to the editors of the *Military Law Review* and *The Army Lawyer* at usarmy.pentagon.hqda-tjaglcs.list.tjaglcs-mlr-editor1@mail.mil. Suggestions may also be mailed to: Editors, Professional Communications Program, The Judge Advocate General's Legal Center and School, 600 Massie Road, Charlottesville, Virginia 22903-17817.

I. General Conventions

A. Abbreviations and Acronyms.

1. Military Rank.

- a. Text. Spell out a military rank the first time it is used and include a parenthetical containing its abbreviation. Abbreviate that rank in any subsequent reference but do not begin a sentence with an abbreviation. For example: "Major (MAJ) Smith led the way after MAJ Jones was hit by enemy fire. Major Jones was evacuated."
- b. Citation. Once defined, abbreviate military ranks in citations, except when introducing the author of a source.
 - c. Standard Rank Abbreviations. Follow the specific military service's guidance.¹
- 2. The United States. "United States" must be spelled out in full when used as a proper noun. It may be abbreviated to "U.S." when used as an adjective. For example, "As the United States has a fundamental interest in maintaining the free flow of interstate commerce, U.S. policy must properly safeguard the Nation's ports."

3. Acronyms.

- a. Usage. Before using an acronym, spell the term out the first time it is used and then place the acronym in parenthesis following the term. You may use the plural form of the acronym by adding the letter "s." You must spell out the acronym in the citation sentence even if it has been spelled out in the main text, or vice versa.
- **b.** Department of Defense (DoD). In accordance with the DoD's Issuance Style Guide, 2 use the following DoD acronyms after the complete phrase has been spelled out:

Department of Defense (DoD) Secretary of Defense (SecDef) Office of the Secretary of Defense (OSD) Combatant Command [referring to unit] (CCMD) Combatant Commander (CCDR) Combatant Command [referring to authority]³ (COCOM) Central Command (USCENTCOM) European Command (USEUCOM) Northern Command (USNORTHCOM) Indo-Pacific Command (USINDOPACOM) Southern Command (USSOUTHCOM) Special Operations Command (USSOCOM) Transportation Command (USTRANSCOM) Strategic Command (USSTRATCOM) Cyber Command (USCYBERCOM)

B. Numerals—Military Unit Designations.

Africa Command (USAFRICOM)

- 1. Armies. Spell out the number identifying an Army, such as "Fifth Army."
- 2. Corps. Use Roman numerals for corps, such as "V Corps" or "XVIII Airborne Corps."
- 3. Divisions or Smaller. Use Arabic numerals for organizations of division size or smaller, such as "1st Infantry Division" or "32d Army Air and Missile Defense Command." Note: do not use a superscript font for ordinals, such as "1st" or "32d." Do not use "nd" in writing the ordinal "2d" or "rd" for the ordinal "3d"—use only "d."

¹ See U.S. DEP'T OF ARMY, REG. 25-50, PREPARING AND MANAGING CORRESPONDENCE tbl.6-1 (10 Oct. 2020) [hereinafter AR 25-501.

² U.S. DEP'T OF DEF., DOD ISSUANCE STYLE GUIDE tbl.3 (Aug. 11, 2021), https://www.esd.whs.mil/Portals/54/Documents/ DD/iss_process/standards/DoD%20Issuance%20Style%20Guide.pdf.

³ JOINT CHIEFS OF STAFF, DOD DICTIONARY OF MILITARY AND ASSOCIATED TERMS 38 (Jan. 2021).

C. Dates.

- **1. Text.** In all sentences—whether in the main text or in a footnote—use the military date format of daymonth-year and do not abbreviate the month. The exception is a date used as a term or art, such as "September 11th" or "9/11."
- **2. Citations.** Use the civilian date format of month-day-year *unless* the source cited uses the military date format. Whether using the military or civilian date format in a citation, always abbreviate the month according to *Bluebook* Table T12 except for Zulu Date-Time-Group format for messages.
- **D. Capitalization.** Capitalize the words "Soldier," "Marine," "Sailor," "Coast Guardsman," "Airman," "Guardian," and "Service member" when referring to members of the U.S. Armed Forces. Capitalize "Family" when referring to a U.S. military family. Capitalize "Civilian" when referring to a U.S. Department of Army civilian if used in conjunction with the word "Soldier" or "Family." Do not capitalize "soldier" when referring to a member of a foreign force. Do not capitalize "noncommissioned officer" or "officer." Capitalize the words "charge" and "specification" when referring to a numbered, or specifically identified, charge or specification, such as "Specification 3 of Charge II." In all other cases, do not capitalize these terms (e.g., "There were several charges and specifications.").

II. Military Justice Cases

A. Overview. Citation formats for military jurisdictions are briefly listed in *The Bluebook*, Table T1.1; however, the quick reference guide in the front of the *MCG* lists more specific date parameters and should be used as the primary resource.

B. Reported Military Justice Cases.

- 1. From 1951 to 31 August 1969.
 - a. A service board of review:

```
[Case Name], [vol.] C.M.R. [page] (A.B.R. 19xx). [Case Name], [vol.] C.M.R. [page] (A.F.B.R. 19xx). [Case Name], [vol.] C.M.R. [page] (N.B.R. 19xx). [Case Name], [vol.] C.M.R. [page] (C.G.B.R. 19xx).
```

b. United States Court of Military Appeals:

```
[Case Name], [vol.] C.M.R. [page] (C.M.A. 19xx).
```

2. From 1 September 1969 to 1975.⁵

a. A service court of military review:

```
[Case Name], [vol.] C.M.R. [page] (A.C.M.R. 19xx). [Case Name], [vol.] C.M.R. [page] (A.F.C.M.R. 19xx). [Case Name], [vol.] C.M.R. [page] (N.C.M.R. 19xx). [Case Name], [vol.] C.M.R. [page] (C.G.C.M.R. 19xx).
```

⁴ AR 25-50, *supra* note 1, para. 1-14.

⁵ The service boards of review were renamed "courts of military review" by the Military Justice Act of 1968. Military Justice Act of 1968, Pub. L. No. 90-632, sec. 2(25), § 66, 80 Stat. 1335, 1341. The effective date for that amendment was 1

b. United States Court of Military Appeals:

```
[Case Name], [vol.] C.M.R. [page] (C.M.A. 19xx).
```

3. From 1975 to 4 October 1994.

a. A service court of military review:

```
[Case Name], [vol.] M.J. [page] (A.C.M.R. 19xx).

[Case Name], [vol.] M.J. [page] (A.F.C.M.R. 19xx).

[Case Name], [vol.] M.J. [page] (N.M.C.M.R. 19xx) or (N.C.M.R. 19xx) (prior to 1981).

[Case Name], [vol.] M.J. [page] (C.G.C.M.R. 19xx).
```

b. United States Court of Military Appeals:

```
[Case Name], [vol.] M.J. [page] (C.M.A. 19xx).
```

4. From 5 October 1994 to Present.

a. A service court of criminal appeals:

```
[Case Name], [vol.] M.J. [page] (A. Ct. Crim. App. 20xx). [Case Name], [vol.] M.J. [page] (A.F. Ct. Crim. App. 20xx). [Case Name], [vol.] M.J. [page] (N-M. Ct. Crim. App. 20xx). [Case Name], [vol.] M.J. [page] (C.G. Ct. Crim. App. 20xx).
```

b. United States Court of Appeals for the Armed Forces:

```
[Case Name], [vol.] M.J. [page] (C.A.A.F. 20xx).
```

C. Unreported Military Justice Cases.

1. Electronic Database as Source. When available in a commercial electronic database (e.g., Westlaw, Lexis), cite to the database following the citation format of *Bluebook* Rules 10.8.1 and 18.3. The "No." refers to a case's docket number, which can generally be found immediately following the case's caption.

```
[Case Name], No. [xxx], 20xx WL [xxx], at *x (C.A.A.F. Dec. xx, 20xx). [Case Name], No. [xxx], 20xx WL [xxx], at *x (A. Ct. Crim. App. Dec. xx, 20xx). [Case Name], No. [xxx], 20xx WL [xxx], at *x (A.F. Ct. Crim. App. Dec. xx, 20xx). [Case Name], No. [xxx], 20xx WL [xxx], at *x (N-M. Ct. Crim. App. Dec. xx, 20xx). [Case Name], No. [xxx], 20xx WL [xxx], at *x (C.G. Ct. Crim. App. Dec. xx, 20xx).
```

2. Slip Opinion as Source. If unavailable in a commercial electronic database, cite to the slip opinion following the citation format of *Bluebook* Rule 10.8.1(b).

```
To cite the case generally: [Case Name], No. [xxx] ([Court] Dec. xx, 20xx). To cite a particular page: [Case Name], No. [xxx], slip op. at x ([Court] Dec. xx, 20xx).
```

- **3. Other Sources.** If unavailable on a commercial electronic database or in a slip opinion, cite to services, periodicals, or other internet sources using *Bluebook* Rules 19, 16, and 18.2.2, respectively.
- **4. Subsequent History**—**Use of "***review granted*." Use the phrase "*review granted*" to describe the subsequent history of any case that will be considered on the merits by the U.S. Court of Appeals for the Armed Forces (C.A.A.F.), regardless of how that case reached the C.A.A.F.

D. Records of Trial for Military Justice Cases. Use the following format to cite a court-martial's record of trial.

[Case Name], No. [xxx], [page] ([GCMCA Taking Action], [City, State], [Date Sentence Adjudged]).

III. Uniform Code of Military Justice (UCMJ)

A. Overview. The UCMJ is codified at §§ 801–946a of Title 10, U.S. Code. Cite directly to the UCMJ when you are using the statutory language.

B. Text.

- 1. Initial Reference. "Article 15, Uniform Code of Military Justice (UCMJ)."
- **2. Subsequent References.** "Article 15, UCMJ" or "Article 15."

C. Citation.

1. UCMJ (statutory language).

UCMJ art. [x] ([year⁶]).

2. *Manual for Courts-Martial (MCM)*. Much of the *MCM* is an interpretation of the UCMJ, in particular, Part IV. When referring to that interpretation (i.e., language other than the text of a UCMJ article), cite to the *MCM*, not the UCMJ.

MANUAL FOR COURTS-MARTIAL, UNITED STATES pt. IV, ¶ 94c (2019) [hereinafter MCM].

3. Electronic Database as Source.

UCMJ art. [x] ([Electronic Database Name] [year]).

IV. Manual for Courts-Martial (MCM)

A. Overview. The *MCM* includes, among other provisions, the Rules for Courts-Martial, the Military Rules of Evidence, and the punitive articles. Unless otherwise noted, the below rules apply for the version of the *MCM* currently in effect.

B. Text.

- **1.** "Manual for Courts-Martial (MCM)" the first time used; "MCM" thereafter.
- 2. "Rules for Courts-Martial (RCM)" the first time used; "RCM" thereafter (note: no periods in text).
- 3. "Military Rules of Evidence (MRE)" the first time used; "MRE" thereafter (note: no periods in text).

⁶ Cite the year that the statute was enacted or amended, not the year that the *Manual for Courts-Martial* was published. For example, as of 31 July 2021, the proper citation for Article 86, UCMJ, is "UCMJ art. 86 (1950)," while the proper citation of the now-current version of Article 120, UCMJ, is "UCMJ art. 120 (2017)." Here, the citation to Article 86, UCMJ, includes that article's original year of enactment, as it has remained unchanged, whereas the citation to Article 120, UCMJ, includes the year in which it was last amended.

C. General Provisions.

- 1. Full citation. MANUAL FOR COURTS-MARTIAL, UNITED STATES pt. [x], [x] ([year]) [hereinafter MCM].
- 2. Short form citations.

```
MCM, supra note [x], pt. [x], \P[x]. Id. pt. [x], \P[x].
```

D. Rules for Courts-Martial.

- **1. Full citation.** MANUAL FOR COURTS-MARTIAL, UNITED STATES, R.C.M. [xxx] ([year]) [hereinafter MCM].
 - 2. Short form citations.

```
MCM, supra note [x], R.C.M. [xxx]. Id. R.C.M. [xxx].
```

E. Military Rules of Evidence.

- **1. Full citation.** MANUAL FOR COURTS-MARTIAL, UNITED STATES, M.R.E. [xxx] ([year]) [hereinafter MCM].
 - 2. Short form citations.

```
MCM, supra note [x], M.R.E. [xxx]. Id. M.R.E. [xxx].
```

F. Changes to the MCM.

1. Change. When citing to a *MCM* provision that has been amended but that has not yet been incorporated into the latest version of the *MCM*, cite the Executive Order in which the change was promulgated.

Exec. Order No. xxxxx, [vol.] Fed. Reg. [page], [pinpoint page] ([date]) (amending [MCM provision).

2. Supplement to the *MCM***.** In 2014, the Armed Forces published a supplement to the *MCM* that contained the 2013 Military Rules of Evidence. When citing to the 2013 rules, cite the supplement but only until the rules are incorporated into the next version of the *MCM*.

MANUAL FOR COURTS-MARTIAL, UNITED STATES, M.R.E. [xxx] (Supp. 2014)

G. Earlier editions of the MCM.

- **1. Full citation.** MANUAL FOR COURTS-MARTIAL, UNITED STATES pt. [x], [x] ([year]) [hereinafter [year] MCM].
 - **2. Short form citation.** [year] MCM, *supra* note [x], pt. [x], [x].

V. Contract Law Administrative Decisions

A. Overview. *The Bluebook*'s guidance on administrative law is somewhat limited (e.g., *Bluebook* Rule 14 and Table T1.2.). In addition to the conventions in *The Bluebook* and below, authors may consult the American Bar Association's *Public Contract Law Journal* for citation guidance. Regardless of the structure of citation, the *MCG* applies the rules for case-name abbreviations that are found in *Bluebook* Rule 10 and Tables T6 and T10.

B. Board of Contract Appeals Decisions. These decisions are published in the Commerce Clearing House's *Board of Contract Appeals Decisions (BCA)*.

1. Published in BCA.

a. Full citation.

```
[Appellant's Name], ASBCA No. [xxxxx^7], [vol.] BCA ¶ [xxxxx]. [Case caption], CBCA [xxxxx], [vol.] BCA ¶ [xxxxx].
```

- b. **Short form citation.** [Appellant's Name⁸], [vol.] BCA ¶ [xxxxx], at [page].
- 2. Unpublished but Available in the Westlaw Electronic Database.
 - a. **Full citation.** [Appellant's Name], No. [xxxxx], 20xx WL [xxxx] (Dec. xx, 20xx).
 - b. Short form citation. [Appellant's Name], 20xx WL [xxx], at *[page⁹]–[page], *[page].

C. Comptroller General Decisions.

- **1.** Published *only* in *Comptroller General Procurement Decisions (CPD)*. The page number for citations to a U.S. Government Accountability Office (GAO) decision in the *CPD* will be the same as the PDF version of the Comptroller General decision on the GAO website.
 - a. **Full citation.** [Decision Name¹⁰], B-[xxx,xxx], [vol.] CPD ¶ [xx] (Comp. Gen. Dec. xx, 20xx).
 - b. Short form citation. [Decision Name¹¹], [vol.] CPD \P [xx], at [page].
 - 2. Published only in the Comptroller General Reports.
 - a. **Full citation.** [Decision Name], [vol.] Comp. Gen. [page] (20xx).
 - b. **Short form citation.** [Decision Name], [vol.] Comp Gen. [page].
 - 3. Published in both CPD and Comptroller General Reports.
 - a. **Full citation.** [Decision Name], [vol.] Comp. Gen. [page], [vol.] CPD ¶ [xx] (20xx).
 - b. **Short form citation.** [Decision Name], [vol.] Comp. Gen. at [page], [vol.] CPD ¶ [xx], at [page].

VI. Administrative Materials

A. Regulations, Directives, Instructions, and Orders.

1. Overview. Regulations, directives, instructions, and orders are cited as nonperiodic materials produced by institutional authors. While citation formats for administrative materials are generally found in *Bluebook* Rule 14,

⁷ The ASBCA docket number; note that no comma is used even though there are more than four figures.

⁸ Or an unambiguous reference to the appellant.

⁹ When citing to specific page numbers within Westlaw, an asterisk precedes the first page number in a span.

¹⁰ Assigned by the U.S. Government Accountability Office.

¹¹ Or an unambiguous reference to the decision name.

Rule 14.2(d) provides that rules and regulations by institutional authors are cited according to Rule 15.1(c). For that reason, citations to these sources use the "small caps" effect (e.g., "U.S. DEP'T OF ARMY").

2. Regulations.

a. Full citation.

[INSTITUTIONAL AUTHOR¹³], REG. [xx], [REGULATION TITLE¹⁴] para.¹⁵ [x] ([date]) [hereinafter [REGULATION ABBREVIATION]¹⁶ [xx]].

b. Short form citation.

[REGULATION ABBREVIATION] [xx], supra note [x^{17}], para. [x]. 18

c. **Text.** In text, when referring to a specific Army regulation, refer to "Army Regulation (AR)" the first time used; "AR" thereafter. Italicize the title of regulations (e.g., Army Regulation 27-10, *Military Justice*).

3. Directives.

a. Full citation.

[INSTITUTIONAL AUTHOR], DIR. [xx], [DIRECTIVE TITLE] [page] ([date]) [hereinafter [DIRECTIVE ABBREVIATION¹⁹] [xx]].

b. Short form citation.

[DIRECTIVE ABBREVIATION] [xx], *supra* note [x], at [page].

4. Instructions.

a. Full citation.

[INSTITUTIONAL AUTHOR], INSTR. [xx], [INSTRUCTION TITLE] [page] ([date]) [hereinafter [INSTRUCTION ABBREVIATION²⁰] [xx]].

b. Short form citation.

[INSTRUCTION ABBREVIATION] [xx], supra note [x], at [page].

¹² The small caps effect in Microsoft Word is found using the "Home" tab, clicking the small arrow to the right of "Font," then checking the box to the left of "Small caps" in the "Effects" section. The keyboard shortcut is Control + Shift + K.

¹³ Examples include "U.S. DEP'T OF ARMY," "U.S. DEP'T OF AIR FORCE," etc.

¹⁴ Include "UPDATE" in the title, if applicable.

¹⁵ Use "para. [x]" or "sec. [x]," if applicable. Unless required by *Bluebook* Rule 3, there is no comma between the title and the page, paragraph, part, or section reference.

¹⁶ Examples include "AR" (Army Regulation), "AFR" (Air Force Regulation), "AE REG." (Army in Europe Regulation), "USFK REG." (United States Forces Korea Regulation), "TRADOC REG." (Training and Doctrine Command Regulation), etc.

¹⁷ Always refers to the first (and only) footnote in which the source is cited in full.

¹⁸ Use the word "at" only to refer to a page number. Do not use "at" when citing to a paragraph, section, or other subdivision. *See* THE BLUEBOOK: A UNIFORM SYSTEM OF CITATION R. 3.3, at 76 (Columbia L. Rev. Ass'n et al. eds., 21st ed. 2020).

¹⁹ Examples include "AD" (Army Directive), "AFPD" (Air Force Policy Directive), "DoDD" (Department of Defense Directive), etc.

²⁰ Examples include "AFI," "JCSI," "SECNAVINSTR," "OPNAVINSTR," etc.

5. Marine Corps Orders.

a. Full citation.

U.S. MARINE CORPS, ORDER [xx], [ORDER TITLE] [page] ([date]) [hereinafter MCO [xx]].

b. Short form citation.

MCO [xx], supra note [x], para. [x].

6. Changes, Interim Changes, Rapid Action Revisions, and Supplements. If the citation is to a source that contains a change (C), interim change (IC), or a rapid action revision (RAR), indicate that information parenthetically after the initial date of the source (e.g., "(15 June 1998) (C1, 21 Aug. 2001)"). Cite to a supplement in accordance with *Bluebook* Rule 3.1(c) if the supplement is paginated (or "sectioned" or "paragraphed") separately from the primary work.

B. General Orders and Court-Martial Orders.

- **1. Full citation.** [Issuing Authority], Gen. Order²¹ No. [xx] ([date]) [hereinafter Gen. Order No. [xx]].
- **2. Short form citation.** Gen. Order No. [xx], *supra* note [x], para. [x].

C. Forms.

- 1. Full citation. [Issuing Authority], Form²² [xx], [Form Title] ([date]) [hereinafter Form [xx]].
- **2. Short form citation.** Form [xx], *supra* note [x], at [x].
- D. Memorandums, Policy Letters, Messages, Operations Orders, and Investigations.
 - 1. Memorandums.
 - a. Full citation.

Memorandum²³ from [Issuing Authority²⁴] to [Recipient] [et al.], subject: [Memorandum Subject Line] ([date]) [hereinafter [Subject²⁵] Memo].

b. Short form citation.

[Subject] Memo, *supra* note [x], para. [x].

- 2. Policy Letters and Memorandums.
 - a. Full citation.

Pol'y Letter²⁶ [xx], [Issuing Authority], subject: [Policy Letter Subject Line] ([date]) [hereinafter [Issuing Authority Acronym] Policy Letter [xx]].

²¹ Use "Gen. Court-Martial Order," "Special Court-Martial Order," or "Summary Court-Martial Order" as applicable.

²² Use "DD Form," "DA Form," "AF Form," "OPNAV Form," "NAVMC Form," "OF," or "SF" as applicable.

²³ Use "Command Policy Memorandum," if applicable.

²⁴ Issuing authorities and recipients should be abbreviated according to *Bluebook* Tables T6 and T10.

²⁵ An unambiguous reference to the subject or issuing authority may also be used.

²⁶ Use "Memorandum" if so designated by the issuing authority.

b. Short form citation.

[Issuing Authority Acronym] Policy Letter [xx], *supra* note [x], para. [x]. [Issuing Authority Acronym] Policy Letter [xx], *supra* note [x], at [page].

3. Messages.

a. Full citation.

[Activity Identification] Message, [serial number], [Zulu DTG,²⁷ if any], [Issuing Authority], subject: [Message Subject Line] ([day, month, and year, if no Zulu DTG given]) [hereinafter [All Activities Acronym²⁸ or Issuing Authority Acronym] Message [serial number]].

b. Short form citation.

[Issuing Authority Acronym] Message [serial number, if any], *supra* note [x], para. [x].

4. Operations Orders.

a. Full citation.

[*Title of Section*], in [ISSUING AUTHORITY, TITLE OF OPERATIONS ORDER, ANNEX XX, TITLE OF ANNEX] [paragraph, if any] (date of order).

b. Short form citation.

[*Title of Section*], *supra* note [x], para. [x].

5. Investigations.

a. Full citation.

[INVESTIGATING OFFICER/ORGANIZATION], [SERIAL NUMBER, if any], [INVESTIGATION TITLE] (date) [hereinafter [INVESTIGATING OFFICER] AR 15-6 INVESTIGATION] (on file with author²⁹).

b. Short form citation.

[INVESTIGATING OFFICER] AR 15-6 INVESTIGATION, *supra* note [x], at [page].

VII. Opinions of The Judge Advocates General

A. Overview. The Opinions of The Judge Advocate General (Op. JAG) should be cited by title, type of opinion, office symbol (if available), and year. If the opinion is compiled in a digest, these details should be cited after the opinion date. Army opinions were previously digested in the *Judge Advocate Legal Service*. After 1977, they were digested in *The Army Lawyer*.³⁰ The Air Force reprinted its opinions in the *JAGAF Index-Digest* and the *Air*

²⁷ Format: [date-time[Z]] [month] [year], as in "250600Z Dec 01."

²⁸ "All Activities" examples include "ALARACT" (All Army), "MILPER" (Military Personnel); "ALNAV" (All Navy), "NAVADMIN" (Navy Administrative), and "ALMAR" (All Marines).

²⁹ Include if the report of investigation is not available to the public.

³⁰ Discharge, Op. OTJAG, Army (10 Feb. 1910), as digested in Dig. Ops. JAG 1912, para. XIII.D.3, at 449.

Force JAG Bulletin,³¹ and cited them in Air Force JAG Reporter³² until 1977. Since then, Air Force Op. JAG opinions are found in *The Reporter*.³³

B. Full Citation.

[Title of Opinion], Op. JAG, [Service], [Office Symbol, if available]/No. [xx], para. [x] ([date]) [hereinafter Op. JAG, [Service], No. [xx]].³⁴

C. Short Form Citation.

Op. JAG, [Service], No. [xx], supra note [x], para. [x].

VIII. Military Publications—Nonperiodic

A. Overview. Like military administrative materials, discussed in Part VI, nonperiodic military publications generally follow the citation conventions of *Bluebook* Rule 15.1(c). For that reason, the "large and small capitals" typeface (as in "U.S. MARINE CORPS) is used in citations to these sources. Examples of nonperiodic military publications include manuals, pamphlets, joint publications, service school publications, handbooks, and published reports.

B. Standard Citation Format.

[Institutional Author³⁵], [Nonperiodic Publication Type³⁶] [xx], [Title of Publication] para. [x] ([date]).

C. Specific Nonperiodic Publications.

- 1. DA Pamphlets.
 - a. Full citation.

U.S. DEP'T OF ARMY, PAM. [xx], [TITLE OF PAMPHLET] para. [x] ([date]) [hereinafter DA PAM. [xx]].

b. Short form citation.

DA PAM. [xx], *supra* note [x], para. [x].

- 2. Field Manuals.
 - a. Full citation.

U.S. DEP'T OF ARMY, FIELD MANUAL [xx], [TITLE OF FIELD MANUAL] para. [x] ([date]) [hereinafter FM [xx]].

³¹ Following the date of the opinion: "(date), reprinted in AIR FORCE JAG BULL., [date], at xx."

³² Following the date of the opinion: "(date), as cited in AIR FORCE JAG REP., [date], at xx."

³³ Following the date of the opinion: "(date), reprinted in THE REPORTER, [date], at xx."

³⁴ An example of a proper citation follows. Individual Mobilization Augmentee (IMA) Transportation Entitlements, Op. JAG, Air Force, No. 1996/57 (12 Apr. 1996) [hereinafter Op. JAG, Air Force, No. 1996/57].

³⁵ Abbreviate according to *Bluebook* Tables T6 and T10.

³⁶ Examples include "MANUAL," "FIELD MANUAL," "NAVAL PERS. MANUAL," "PAM.," and "JOINT PUB."

b. Short form citation.

FM [xx], supra note [x], para. [x].

3. Joint Publications.

a. Full citation.

JOINT CHIEFS OF STAFF, JOINT PUB. [xx], [PUBLICATION TITLE] [page] ([date]) [hereinafter JOINT PUB. [xx]].

b. Short form citation.

JOINT PUB. [xx], *supra* note [x], at [page].

4. TJAGLCS Publications.

a. Full citation.

[INSTITUTIONAL SUBDIVISION³⁷], THE JUDGE ADVOC. GEN.'S LEGAL CTR. & SCH., U.S. ARMY, [PUBLICATION TITLE] ([date]) [hereinafter [year] [PUBLICATION TITLE].

b. Short form citation.

[Year] [PUBLICATION TITLE], *supra* note [x], at [page].

- 5. SOPs and Commander's Guides.
 - a. Full citation.

[COMMAND], STANDARD OPERATING PROCEDURES [TITLE] (date) [hereinafter xxx SOP].³⁸

b. Short form citation.

[xxx SOP], supra note [x], at [page].³⁹

IX. Military Publications—Periodical

A. Overview. Periodicals published by the military follow the citation conventions found in *Bluebook* Rule 16, *Periodical Materials*, with one exception. The author's unabbreviated military grade precedes the author's name in the citation to an article published in *The Army Lawyer*, the *Military Law Review*, the *Naval Law Review*, or the *Air Force Law Review*. Citations for the *Military Law Review* follow *Bluebook* Rule 16.4 and citations for *The Army Lawyer* follow *Bluebook* Rule 16.5.

³⁷ Examples include "ADMIN. & CIV. L. DEP'T," "CONT. & FISCAL L. DEP'T," "CRIM. L. DEP'T," "NAT'L SEC. L. DEP'T," and "CTR. FOR L. & MIL. OPERATIONS."

³⁸ An example of a proper citation follows. COMBINED JOINT TASK FORCE-7, STANDARD OPERATING PROCEDURES FOR FOREIGN CLAIMS IN IRAQ 3 (2003) [hereinafter FOREIGN CLAIMS IN IRAQ SOP].

³⁹ An example of a proper citation follows. FOREIGN CLAIMS IN IRAQ SOP, *supra* note [x], at 5.

B. Full Citation for Law Reviews.

[Author's Name Including Unabbreviated Rank], [Article Title], [vol.] [ABBREVIATED JOURNAL NAME⁴⁰] [starting page], [pincite] (20xx).

C. Full Citation for Journals and Magazines.

[Author's Name Including Unabbreviated Rank], [Article Title], [ABBREVIATED JOURNAL NAME⁴¹], [[Dec. 20xx] or [no. [x], 20xx]⁴²], at [page], [pincite⁴³].

D. Short Form Citation for All Periodicals.

[Author's Last Name], *supra* note [x], at [pincite].

X. Miscellaneous Sources—Examples

A. Professional Experience. When the source or authority that supports an assertion, statement of fact, or position is based upon the author's own observation or experience, cite to that professional experience. This cite, however, should be used sparingly as it lends little credibility to the author's work.

This assertion is based on the author's recent professional experiences as the Chief, International & Operational Law for U.S. Army Special Forces Command (Airborne) from 9 June 2009 to 8 June 2011 [hereinafter Professional Experiences].

B. PowerPoint Presentations.

[Author], [Title of the PowerPoint presentation on slide 1], at slide [x] ([date]) (unpublished PowerPoint presentation) (on file with author).

XI. Commonly Used Citations

A. Manual for Courts-Martial.

MANUAL FOR COURTS-MARTIAL, UNITED STATES pt. [x], \P [x] (2019) [hereinafter MCM]. MCM, *supra* note [x], pt. [x], \P [x]. *Id.* pt. [x], \P [x].

B. Rules for Courts-Martial.

MANUAL FOR COURTS-MARTIAL, UNITED STATES, R.C.M. [xxx] (2019) [hereinafter MCM]. MCM, *supra* note [x], R.C.M. [xxx]. *Id.* R.C.M. [xxx].

⁴⁰ Use abbreviations found in *Bluebook* Table T13, such as "A.F. L. REV." and "MIL. L. REV.," or the citation format provided by the source, as with "NAVAL L. REV."

⁴¹ Use abbreviations found in *Bluebook* Table T13, such as "ARMY LAW.," or the citation format provided by the source, as with the Air Force journal "REPORTER."

⁴² Use this format if no date is associated with the periodical (e.g., Lieutenant Colonel Robert Murdough, *Using Red Team Techniques to Improve Trial Advocacy*, ARMY LAW., no. 1, 2021, at 91).

⁴³ When citing to information on the first page of the article, a pincite is required and will read "at [starting page], [starting page]."

C. Military Rules of Evidence.

MANUAL FOR COURTS-MARTIAL, UNITED STATES, M.R.E. [xxx] (2019) [hereinafter MCM]. MCM, *supra* note [x], M.R.E. [xxx]. *Id.* M.R.E. [xxx].

D. Uniform Code of Military Justice.

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